

Kalyani Government Engineering College

Kalyani, Nadia-741235

Notice

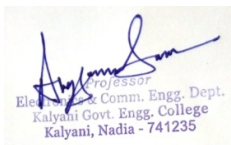
27.06.2023

This is to inform all concerned that a meeting of the Internal Quality Assurance Cell (IQAC) is here by convened, on 29 June, 2023, Thursday, at 08:30 PM using online mode (Google Meet) to discuss on the following matter. All the members are requested to be present in the aforesaid meeting to share their valuable suggestions.

Link of the Google Meet: <https://meet.google.com/ipv-gokn-gsc>

Agenda:

1. Welcome by the Chairman
2. Discussion about the progress of the policies adopted in the past IQAC meetings
3. Implementation of Result analysis to be followed up by remedial measures
4. Discussion about preparation of upcoming NAAC Visit
5. Any other item with the permission of Chairman



Professor  
Electrical & Comm. Engg. Dept.  
Kalyani Govt. Engg. College  
Kalyani, Nadia - 741235

Prof. Angsuman Sarkar

Coordinator, IQAC Cell, KGEC

Internal Quality Assurance Cell (IQAC)  
Kalyani Government Engineering College

**Minutes of the meeting of the IQAC held on 29-06-2023**

Mode: Online (Google Meet)

Date: 29.06.2023

Time: 08:30 pm

**Members Present:**

1. Dr. Sourabh Kumar Das, Principal	Chairman
2. Prof. Sukla Basu, Professor, ECE	Member
3. Prof. Malabika Sengupta, Professor, IT	Member
4. Prof. Shib Shankar Saha, Professor, EE	Member
5. Dr. Tridibesh Das, Associate Professor, ME	Member
6. Dr. Indrajit Bhattacharya, Asst. Professor, MCA	Member
7. Dr. Surya Sarathi Das, HoD, MCA	Member
8. Dr. J. K. Mondal, Professor, CSE	Member
9. Mr. Shubhraprakash Nandi, CEO, ISUB Soft.	Member
10. Dr. Manash Chanda, Asst. Prof., MSIT	Member
11. Prof. Angsuman Sarkar, Professor, ECE	Coordinator

**Agenda No. 1: Welcome by the Chairman**

The chairman welcomed all the members and expressed his thanks to all members for their necessary cooperation and support for proper functioning of the IQAC.

**Agenda No. 2: Discussion about the progress of the policies adopted in the past IQAC meetings**

Minutes of the Meeting held on March 16, 2023 that was circulated duly after the respective meeting was read out by the Coordinator, IQAC and the same was accepted by the members unanimously. Following are the action taken report on the resolutions made.

**Action Taken Report on the Resolutions Taken in the Last IQAC Meeting held on 16-Mar-2023**

- i) Conduction of Academic Administrative Audit (AAA): Academic Audit be conducted in the departmental level first, and then it will be conducted in the institutional level as well.

**Agenda No. 3: Implementation of analysis of Results to be followed up by remedial measures**

**Discussion:** The need for a department wise analysis of Results was discussed. Prof. J. K. Mondal, outlined the following steps to be adopted towards implementation of analysis of Results.

**Step 1: Identification of Slow Learner & quick Learner**

The subject teacher should assess learning levels of the students and subsequently mark them as quick or slow learners based on the

- a) marks of the Class tests,
- b) marks of previous years and performance and
- c) classroom discussion and on the performance in the theory classes and practical classes or other methods/techniques as applicable with proper documentation.

## **Step 2: Action to be taken**

### ***For Slow Learners:***

- a) To provide remedial classes,
- b) To provide extra assignments and
- c) To solve test paper/ previous year question papers or other methods/techniques as applicable with proper documentation.

### ***For Quick learners:***

- a) To refer them various Case Studies,
- b) To provide Motivation for research,
- c) To motivate to refer some extra out of syllabus advancements in the subject,
- d) To refer research articles and
- e) GATE Question paper solving activities or other methods/techniques as applicable with proper documentation.

## **Agenda No. 4: Discussion about preparation of upcoming NAAC Visit**

**Discussion:** Principal urged the departments to complete the specific tasks related to the application for accreditation to NAAC.

**Resolution:** Following resolutions were taken in the meeting through the discussion of members of the IQAC.

- a) The Principal would circulate a notification to conduct analysis of results immediately from the upcoming semester.
- b) After receipt of the academic audit report from department-level, the academic audit report at institutional level would be taken up.

As no other issue was pending for discussion the meeting, ended at 9:00 PM with a vote of thanks to and from the Chair.



[Dr. Sourabh Kumar Das]  
Principal  
Chairman, IQAC KGEC

**Dr. Sourabh Kumar Das**  
**Principal**  
Kalyani Govt. Engineering College  
Kalyani-741235, Nadia, W.B.

  
Eligible for Comm. Engg. Dept.  
Kalyani Govt. Engg. College  
Kalyani, Nadia - 741235

Prof. Angsuman Sarkar  
Coordinator, IQAC KGEC

Sent Mail - ang... Meet - Meet... Kalyani Govern... Microsoft Word... IQAC Cell\_2021... WhatsApp... Mail - anguman... +

meet.google.com/ipv-gokn-gsc?authuser=0

8:40 PM | Meeting of IQAC of KGEK on 29-June-23, ...

Manash Chanda Dr. Tridibesh Das Jyotsna Kumar Mandal

Surya Sarathi Das Shib Sankar Saha Indrajit Bhattacharya

Shubhra Prakash Nandi 3 others Angsuman Sarkar

8:49 PM | Meeting of IQAC of KGEK on 29-June-23, T...

Manash Chanda Dr. Tridibesh Das Jyotsna Kumar Mandal

Surya Sarathi Das Shib Sankar Saha Indrajit Bhattacharya

Kalyani Government Engineering College 3 others Angsuman Sarkar

People

+ Add people

Search for people

IN MEETING

Raised hands 1

(first to last) Lower all

Jyotsna Kumar Mandal

Contributors 11

Angsuman Sarkar (You) Meeting host

Basu S

Dr. Tridibesh Das

Meeting interface showing participants and controls.

Participants visible in the grid:

- Manash Chanda
- Dr. Tridibesh Das
- Jyotsna Kumar Mandal
- Surya Sarathi Das
- Shib Sankar Saha
- Indrajit Bhattacharya
- malabika sengupta
- 3 others
- Angsuman Sarkar

People list (right sidebar):

- Add people
- Jyotsna Kumar Mandal
- Kalyani Government En...
- malabika sengupta
- Manash Chanda
- Shib Sankar Saha
- Shubhra Prakash Nandi
- Surya Sarathi Das

Meeting title: Meeting of IQAC of KGEK on 29-June-23, T...

Time: 8:41 PM

Controls: Microphone, Video, Chat, Reactions, Share, Hand, More options, End call.